

## Risk Assessment and Method Statement

<b>Risk Assessment for Consultant on Client Sites</b>				
Competent Persons	Assessor/s:	Kevin Heywood	Previous assessment Ref No	n/a
	Assessor /s :		Date RA conducted	11 MARCH 2024
	Authorised By:		Date for Review	10 MARCH 2026
Contact Persons		Kevin Heywood 01744 325032 / 07496357976	Client / contractors	Various

<b>General description of Task and hazards</b>
This RAMS describes the control of hazards associated with Kevin Heywood, Health and Safety Consultant visiting client and prospective client sites
<p><b>Consideration of Human Factors:</b></p> <ul style="list-style-type: none"> <li>• <b>The job:</b> including areas such as the nature of the task, workload, the working environment, the design of displays and controls, and the role of procedures. Tasks should be designed in accordance with ergonomic principles to take account of both human limitations and strengths. This includes matching the job to the physical and the mental strengths and limitations of people. Mental aspects would include perceptual, attentional and decision making requirements. <b>Job varies from client to client. The job should avoid operating client machinery, going on roofs and up ladders, and on temporary structures.</b></li> <li>• <b>The individual:</b> including his/her competence, skills, personality, attitude, and risk perception. Individual characteristics influence behaviour in complex ways. Some characteristics such as personality are fixed; others such as skills and attitudes may be changed or enhanced. <b>Only go on sites when holding the correct cards (e.g. CSCS card – currently not held). Consultant to be alert at all times</b></li> <li>• <b>The organisation:</b> including work patterns, the culture of the workplace, resources, communications, leadership and so on. Such factors are often overlooked during the design of jobs but have a significant influence on individual and group behaviour. <b>Follow site rules. Wear correct PPE.</b></li> </ul>
<b>Consideration of the Hierarchy of Control</b>
<ul style="list-style-type: none"> <li>• <b>Elimination – Where possible work from home. More often than not this is not possible.</b></li> <li>• <b>Substitution – Not usually possible.</b></li> <li>• <b>Engineering controls – Not possible</b></li> <li>• <b>Signage/warnings and/or Administrative controls – Ensure all visitor books are signed, undertake induction if required</b></li> <li>• <b>Personal protective equipment (PPE) – On manufacturing or construction / engineering sites, wear steel toe capped boots unless told otherwise by client. Other PPE kept in car to be worn as requested by site.</b></li> </ul>

## Risk Assessment and Method Statement

Hazards which could arise from each of the work activities	Who may be harmed? (and how?)	Severity Low – L Med –M High – H	Likelihood Low – L Med – M High – H	Risk Severity X Likelihood	Existing Actions to eliminate, reduce or control the risk	Resultant risk level	Further Action Required	Residual Risk	By Who/W hen?
<b>Generic</b>									
Poor task organisation and procedures	Kevin, client	M	M	M	Planned meetings only. Ask in advance on PPE if new client. Always be aware of unknown hazards on site, carry out constant dynamic assessment in head.	L	None		
Lone working – risk of attack / violence	Kevin	M	M	M	Always provide details of where going to those at home, especially for first site visits. Undertaken lone worker training previously. Back off from confrontation. Dynamic assessment based on situation.	L			
Site hazards	Kevin	M	M	M	Go round new sites accompanied until clear of site layout and practices. Undertake site induction if requested. Follow site rules, even if others are not. Use instinct and follow it. Be aware of machinery, vehicles, poor flooring noise, dust and fumes, etc. Work dynamically, and back off if required. Do not operate machinery or climb in holes, up ladders or onto temporary structures. Only advise based on competency.	L			
Training related issues	Kevin	M	M	M	Maintain CPD for Chartered IOSH Status. Undertake any training offered by client	L			
Permit to Work	Kevin	M	M	M	If required, follow any permit system. This is rare.	L			
Confined Space Entry	(hazards encountered inside or carried into CS)	H	H	H	Never enter confined spaces – KSH Safety Services is not insured for this	L			
Site induction	Kevin	M	M	M	Undertake any site induction as requested by host. Ask questions if unsure	L			
Cold / Hot / inclement weather risks	Kevin	M	M	M	Suitable PPE, including coats, jackets (hi viz or not) available	L			
Site specific minimum PPE	Kevin	M	M	M	Steel toe capped footwear must be worn in non-office environments. Wear Hi Viz as	L			

## Risk Assessment and Method Statement

Hazards which could arise from each of the work activities	Who may be harmed? (and how?)	Severity Low – L Med –M High – H	Likelihood Low – L Med – M High – H	Risk Severity X Likelihood	Existing Actions to eliminate, reduce or control the risk	Resultant risk level	Further Action Required	Residual Risk	By Who/W hen?
					required by site (yellow or orange available). Wear other PPE according to situation (e.g. hard hat, masks, eye protection, hearing protectors)				
Specialised PPE	Kevin	M	M	M	Any non-normal PPE should be arranged in advance if client is not providing. As of April 2022 the law requires the client to provide this.	L			
Noise	Kevin (Occupationally induced hearing loss)	H	M	M	Avoid noisy environments where possible. Wear hearing protection if required and definitely where signage states it should be worn	L			
COSHH	Kevin (Exposure to chemicals, dusts and biological agents)	H	M	M	Avoid using chemicals. In dusty / fume environments, wear appropriate mask or respirator as requested by client. This may require face fitting.	L			
Manual handling and repetitive movement	Kevin	M	M	M	Avoid manual handling of client items. Limit KSH items being carried. Use appropriate baggage	L			
Working at Height	Kevin  (Falls from height)	M	M	M	Avoid working at height via ladder, temporary scaffold, or any area without adequate safety barrier with a drop on the other side.	L			
Slips trips and falls	Kevin  (Slips, trips, falls)	M	M	M	Be aware at all times of wet floors, trip hazards or areas where a fall can take place	L			
Mobile electricals	Kevin  (Electrocution)	M	M	M	PAT Test all KSH equipment used (Kevin is a qualified PAT tester)	L			
Biological hazards – Leptospirosis (Weils disease) Legionaire's disease	Kevin  (Biological contamination leading to diseases)	M	M	M	Follow site rules. Back off if in doubt and seek guidance	L			
Vibration - HAVS	Kevin (Hand Arm Vibration Syndrome – white finger)	M	M	M	Never use any equipment that vibrates	L			
Environmental risk	The environment  (Water, air and land contamination)	M	M	M	Use of fuel efficient car. Use of laptop. Limited impact. Do meetings via conference call where possible	L			

## Risk Assessment and Method Statement

Hazards which could arise from each of the work activities	Who may be harmed? (and how?)	Severity Low – L Med –M High – H	Likelihood Low – L Med – M High – H	Risk Severity X Likelihood	Existing Actions to eliminate, reduce or control the risk	Resultant risk level	Further Action Required	Residual Risk	By Who/W hen?
Driving for Work	Kevin	M	M	M	Drives a vehicle less than three years old. Driving since June 1991. Follow Highway Code. Never drive or operate client vehicles.	L			
Emergencoes	Kevin	M	M	M	No known ill health, but ensure clients have my emergency contacts should anything happen.	L			
COVID-19	Kevin	M	M	M	Client procedures must be followed at all times. In particular in relation to social distancing and self-isolating if showing symptoms or required to do so by law. Carry a COVID pack in vehicles including masks, sanitiser, alcohol wipes.	L			



**WORKING ON CLIENT SITES**

Ref. \_\_\_\_\_  
No. \_\_\_\_\_

**Description**

Follow instinct. As all sites are different, use a dynamic risk assessment process.

Follow site rules at all times.

Wear suitable PPE for the location and activity.

Never endanger yourself, back off if required. Always edge on caution, especially on sites you are unfamiliar with.

Never advise on asbestos, or work from height or in confined spaces.